Installation instructions for the locking mechanism

- 1. Remove top drawer and cradle from file.
- From the outside of file tap out the 'Knockout' with a screwdriver by hammering at point X. NOTE: Wide part of screwdriver blade should be parallel to long side of 'Knockout'.
- Install spring in position shown by hooking one leg of spring over the lock bar. Push into place against the front and side of the file.
- Assemble Snap-In Clip into the hole in the Bell Crank. Seat head of Snap-In clip firmly.
- Hook tab of Bell Crank into the slot in the Lock Channel. Align Snap-In Clip with the top hole in the Front Channel.
- Assembly Nylon Lock Pin into the Snap-In Clip as shown. Seat head firmly, tap lightly if required.
- Insert Lock Bracket into front of the knockout hole with hole in Bracket to the top as shown. Push Lock Clip into slots on Lock Bracket as shown.
- Pivot Bell Crank rearward. Insert Plunger Lock into front of Lock Bracket with Locking Pin up, push into Bracket until Locking Pin snaps into hole in Bracket.
- Allow Bell Crank to rotate forward so that Bell Crank Hook engages the Roll Pin in the rear of the Plunger Lock. Lock Mechanism is now ready for use.

